

# REGISTRATION FORM AND GENERAL INFORMATION QUESTIONNAIRE

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## **Texas College of Probate Judges, Austin, March 8-9, 2018**

With Special 2-hour Add-On Session, March 7, 2018

**Holiday Inn – Austin Midtown**

6000 Middle Fiskville Road, Austin, TX 78752

Please **type** or **print** clearly and answer all questions.

★ **A separate page 1 of this registration form must be filled out by each person attending the conference. If you are sending one check to cover multiple registrations, you may send in only one page 2 of the registration form.**

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

County \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email address \_\_\_\_\_

### **I am registering for the following:**

- 2-day workshop, March 8 & 9
- I would like to attend the In-Depth Legislative Update on Wednesday, March 7, 5:00-7:00 p.m.\*

*[\*Note that even if you don't sign up for the Wednesday session, you may attend it if you are registered for the conference. But please check if you know you are coming so we can get a rough count.]*

Is this your first *Texas College of Probate Judges* Conference attended? Yes  No

Please check appropriate boxes:

- I am admitted to practice law
- I am not a lawyer
- I am Judge of a Constitutional County Court
- I am Judge of a County Court at Law exercising probate jurisdiction
- I am Judge of a Statutory Probate Court
- I am Judge of a \_\_\_\_\_ Court
- I am a County Clerk or District Clerk (or both)
- I am a Deputy Clerk
- I am a Probate Assistant/Court Staff

Please indicate years of service in your position: I have \_\_\_\_\_ years of service on the bench, as a County or District Clerk, in the Clerk's Office, or as Court staff.

**Registration form continues on page 2.**

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#### **Cost for 2-day workshop:**

\$375.00 per person **if the registration form is received by Friday, 2/23/18.** (Check can be in later.)

\$400.00 per person if the registration form is received **2/24/18 or after.**

#### **Cancellation policies:**

- Cancellations made **by NOON on Monday, 2/26/18** can get a full refund of the registration fee.
- Cancellations made **after NOON on Monday, 2/26/18 but before 5 pm on Friday, 3/2/18** are subject to a **\$100** administration fee, but the rest of the registration fee will be refunded.
- **If a cancellation is made after 5:00 pm Friday 3/2/18, the registration fee will be forfeited** (although you would receive the conference materials).

#### **1. Payment amount; mark the appropriate box and fill in the amount of the check:**

- I have enclosed a check in the amount of \$ \_\_\_\_\_ to cover the registrations indicated below.
- I have requested that our auditor send TCPJ a check in the amount of \$ \_\_\_\_\_ to cover the registrations indicated below. *Note: If you are sending a registration form to your auditor with your request for a check, you may want to also fax or email us a copy of the registration form to ensure we receive your registration by the deadline, even if the check will arrive after the deadline. Fax to 512-854-4418 or scan and email to [tcpj@austin.rr.com](mailto:tcpj@austin.rr.com).*

*Make check payable to "Texas College of Probate Judges." TCPJ does not accept credit cards.*

**2. This payment covers \_\_\_\_\_ (#) registrations.** (Please indicate the total number of registrations.)

**3. Be sure to enclose a separate page 1 of the registration form for each person registering.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Questions?** For the quickest response, email [tcpj@austin.rr.com](mailto:tcpj@austin.rr.com). You may also call and leave a message on the answering machine at 512-480-0600. The fax number is 512-854-4418.

**Mail form(s) and check(s) to:  
Texas College of Probate Judges, P. O. Box 2025, Austin, Texas 78768**